

REMOTE ONLINE NOTARIZATION

Notarization in Colorado Via Zoom

Notary and Signer Are
Currently in Colorado
AND on Video Call

Start Recording
Conference



YES

NO

Notarization Cannot Proceed

Notary Says



Pursuant to state law, I will be recording our video conference today. Furthermore, I am required to inform you that this recording will be retained in the State Archives or by me at my place of residence/work for ten years. Do you consent to the recording and the storage of the recording?



My name is [NAME HERE] and I am a notary public for the State of Colorado. This notarial act is being performed on [DATE] at [TIME]. The subject of this notarization is the document titled [TITLE] and concerns [DESCRIPTION OF DOCUMENT].

Choose One*



- Before me appears [CLIENTS NAME]. Mr/Ms CLIENT, will you please hold your ID close enough to the camera so that I can see the picture, name and signature.*

-OR-

- Before me appears a person that I've personally known for [LENGTH OF TIME]. [DESCRIBE RELATIONSHIP].*

*Credible witness has been omitted from this document



Finally, do you [CLIENT NAME] affirm that all actions before me are knowingly and voluntarily made?

OATH/AFFIRMATION

ACKNOWLEDGMENT

- 1** Recite verbal oath to signer
"Do you swear that the contents of the foregoing document are true and accurate?"
- 2** Witness the signature of signer over webcam
- 3** Client electronically sends signed document to notary the same day

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- 1** Add "Act was performed using audio-video technology" to notary certificate
- 2** Apply notary stamp and signature
- 3** Complete journal entry
- 4** Scan document and return to client same day